



Georgia Real Estate Commission Georgia Real Estate Appraisers Board

229 Peachtree Street NE
Suite 1000 - International Tower
Atlanta, GA 30303-1605
Phone: 404-656-3916
www.grec.state.ga.us

Real Estate License Surrender Form

- Do NOT use this application if you are placing a license on Inactive status - Instead, use a Change Application to place a license on Inactive status.
- Attach Wall Certificate and Pocket Card
- Mail this form and all documentation to the address in the upper right corner of this application

Section A Licensee Information

Full Name

License Type License #

Address

City State Zip Code

Phone Number Alternate Number

Email

Section B Surrender Information

I, _____, do hereby surrender my license to act as a real estate licensee in Georgia.
(Print Full Name)

I have read and understand the provisions of O.C.G.A. Section 43-40-15 (g) and Substantive Regulation 520-1-.03 below, regarding the surrender of my license:

O.C.G.A. Section 43-40-15 (g) Whenever the Commission initiates an investigation as permitted by Code Section 43-40-27 to determine whether a licensee has violated any provision of this chapter or its rules and regulations and such licensee has:

- (1) Surrendered or voluntarily surrenders the license to the Commission;
- (2) Allowed or allows the license to lapse due to failure to meet educational requirements provided by law; or
- (3) Allowed or allows the license to lapse due to failure to pay any required fees,

the Commission may issue an order revoking such licensee's license. The order shall be effective ten days after the order is served on the licensee unless the licensee makes a written request for a hearing before the Commission, in which event, the Commission shall file a notice of hearing in accordance with Chapter 13 of Title 5, the 'Georgia Administrative Procedure Act.' Service shall be accomplished as provided for in Code Section 43-40-26.

Note: If the Commission does not issue an order revoking such licensee's license, the license record will nevertheless reflect that the license was surrendered while the license record was under investigation.

Substantive Regulation 520-1-.03 (3)

Upon surrendering a license or upon notice of suspension or revocation of a license, a licensee shall forward the licensee's wall certificate of licensure and pocket card at once to the Commission. If such licensee is that of a broker, such broker shall also forward to the Commission with the broker's wall certificate of licensure and pocket card all other licensees' wall certificates of licensure and pocket cards in the broker's possession or office and shall be responsible for all missing wall certificates of licensure of other licensees affiliated with the broker's firm. No refund of fees will be made upon any license when surrendered, suspended, or revoked. Any licensee who surrenders a license to the Commission or whose license is revoked by the Commission and who later seeks reinstatement of that license must apply for licensure as an original applicant.

Licensee Signature Date _____

FOR OFFICE USE ONLY

Rec Dt	Rec By	Fee	Proc By & Proc Dt	Codes	INV	LIC#
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>