

GREC Notes

Using the Firm Status Report

You may access your Firm Status Report by logging into the Online Services portion of our website.

The Firm Status Report contains the following information about the Firm all in one place:

1. *Firm License details*, including License number, Status, Renewal due date.
2. *Number of Affiliates* (Associate Brokers, Salespersons and CAMs) in the Firm.
3. *Qualifying Broker details* (License number, status, renewal date).
4. *Registered Trust Account(s)* details.
5. *List of Agents* (including name, license type, license number, issue date, renewal due date and Post-license due date – if applicable).

How can the Status Report help you manage your Firm?

Regularly reviewing the Firm Status Report is a great way to ensure that all of your Firm contact information stays up-to-date.

Reviewing the list of Agents is a great tool to use to ensure the Firm's licensees do not miss a renewal and complete their Post-license course on time.