



# Georgia Real Estate Commission Georgia Real Estate Appraisers Board

229 Peachtree Street NE  
Suite 1000 - International Tower  
Atlanta, GA 30303-1605  
Phone: 404-656-3916  
www.grec.state.ga.us

## Lawful Presence Verification

Effective January 1, 2012, the Georgia "Illegal Immigration Reform and Enforcement Act of 2011" requires all applicants for real estate licensure or appraiser classification, and those applying for renewal of an existing license or classification, Appraisal Management Companies, Instructors, and School Directors to submit: (1) a secure and verifiable document and (2) a signed and sworn affidavit verifying the applicant's lawful presence in the United States

At the time of renewal of a license the "Secure and Verifiable Document" and the Notary Public's Commission Expiration Date of the Sworn Affidavit must be current (not expired)

- Submit a legible copy of a Secure and Verifiable Document as Outlined in Section A
- Submit the Notarized Affidavit shown in Section B (on pg. 2 of this application)
- There is not a fee required for submitting this information to the agency

## Section A

### Secure and Verifiable Document

Submit a legible copy of one of the documents from the list of approved "Secure and Verifiable Documents" found on the Georgia Attorney General's web site at [www.law.ga.gov](http://www.law.ga.gov).

On the web site's Home Page, look for "Key Issues" then "Immigration" then "List of Secure and Verifiable Documents".

The following are some of the most common documents that you can copy and submit:

A Drivers License

A United States passport or passport card

A United States Military Identification card

A United States Permanent Resident Card or Alien Registration Receipt Card

A Certificate of Citizenship issued by the United States Department of Citizenship and Immigration Services

A Certificate of Naturalization issued by the United States Department of Citizenship and Immigration Services

\*\*\*An individual who is a foreign national not physically present in the United States and who cannot satisfy these requirements should contact us at [grecmail@grec.state.ga.us](mailto:grecmail@grec.state.ga.us)



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## Section B

## Notarized Affidavit

Print Full Name

If you currently hold a Georgia Real Estate License, Appraiser Classification, Instructor Approval, School Approval, or Appraisal Management Company Registration, please provide the number:

### HOW TO FILL OUT THE AFFIDAVIT

**Space #1** - For "type of public benefit," fill in the type of license, registration, permit or approval for which the application is being submitted. (For example: Real Estate License, Appraiser Classification, etc.)

**Space #2** - For "name of government entity," applicant should fill in one of the following: GREC or GREAB.

**Spaces #3 - #5** - Put an X in the space that best describes the applicant's citizenship status. Please note that applicant should put an X in ONLY ONE of these spaces.

**Space #6** - Fill in the alien number issued by the Department of Homeland Security or other federal immigration agency. (ONLY required if applicant is a qualified alien or non-immigrant under the Federal Immigration and Nationality Act.)

**Space #7** - Fill in the type of secure and verifiable document provided with the affidavit. (For example: driver's license, U.S. passport, U.S. military identification card, U.S. permanent resident card, etc.)

By executing this affidavit under oath, as an applicant for a(n) \_\_\_\_\_ [type of public benefit], as referenced in O.C.G.A. § 50-36-1, from \_\_\_\_\_ [name of government entity], the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1) \_\_\_\_\_ I am a United States citizen.
- 2) \_\_\_\_\_ I am a legal permanent resident of the United States.
- 3) \_\_\_\_\_ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other federal immigration agency is: \_\_\_\_\_.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e) (1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as: \_\_\_\_\_

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in \_\_\_\_\_ (city), \_\_\_\_\_ (state).

BEFORE ME ON THIS THE  
\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_

Signature of Applicant

NOTARY PUBLIC

\_\_\_\_\_

My Commission Expires:

Printed Name of Applicant